**Ardrey Kell PTSO Meeting**

**January 14, 2019**

**Present:** Suzanne Bereis, Diane Bethea, Gayle J. Bly-Biggs Chris Bucher, Angel Canafax, Tori Collins, Tracy Edmunds, Angela Kennedy, Sue Lloyd, Kim Mayfield, Kisha Meekins, Kristina Morgan, Meredith Rothschild-Ely, Rosalie Sentlinger

The meeting was called to order at 6:00 by Angel Canafax. A motion to approve the November 2018 minutes was raised by Sue Lloyd, Kim Mayfield seconded the motion. The minutes were approved.

**Treasurer’s Report** – Suzanne Bereis

The Treasurer reported that PTSO financials are in good shape. The 12/15 tax filing has been delayed but all required paperwork has been provided by the PTSO and the accountant is working to resolve the delay. The Treasurer is waiting for the bills for the Police officer from the school as the PTSO should receive the bill for December with the alternating month payment schedule. Ms. Morgan will talk with Lori Lang to confirm timing of next PTSO payment.

The Treasurer presented the 2018-2019 budget. A motion to approve the budget was raised by Chris Bucher, Angela Kennedy seconded the motion. The budget was approved.

**Assistant Principal’s Report** – Kristina Morgan / David Switzer

Mrs. Morgan thanked the PTO for the Staff Holiday Party. The staff enjoyed the food provided by Cracker Barrel and asked if we could use them at a future event. She thanked the PTSO for help with the financial obligations while the AKHS Financial Secretary was out – this includes donuts for 9th grade recognition, teacher mentor gift cards and the teacher of the year lunch on 1/22. A new Treasurer will start in February.

Ms. Morgan reported that exams were going well with low issues with IDs and Chromebooks. AKHS is one of the few high schools who enforce IDs year-round.

All staff participated in Active Survival training with CMPD and learned their survival ABCs. AKHS was the first school trained by request of the administration. Teachers will be discussing information with students at the beginning of the semester.

Reverse homecoming dance is 2/9/19. Administration is looking for PTSO volunteers to help sell tickets in the lobby during lunch block from 2/4-2/8. Mr. Cook will DJ.

Ms. Morgan reported that we need to move the February PTSO meeting because it conflicts with Registration Night/AP Fair. There will only be one Registration night this year.

WinterFest is on January 31. The event is put on by the ICC and clubs for families in our community. The idea of the PTSO having a booth was discussed for WinterFest and SpringFest.

Ms. Morgan also highlighted that the CMS Calendar planning process for 2020-2021. Committee meetings will be held 1/15 and 1/18 at the SPA Admin Center.

**Upcoming Dates:**

**Martin Luther King Holiday** – Monday, January 21 – NO SCHOOL

**CMS Required Teacher Workday** – Tuesday, January 22 – NO SCHOOL

**College, Career & Wellness Fair** – Thursday, January 24

**WinterFest** – Thursday, January 31

**Reverse Homecoming Basketball Game** – Friday, February 8

**Reverse Homecoming Dance** – Saturday, February 9

**Registration Night/AP Fair** – Monday, February 11

**ACT** – Wednesday, February 20 - 11th Graders Only

**Mr AK** – Saturday, March 9

**Early Release** – Wednesday, March 13

**SpringFest** – Saturday, April 27

**AP Exams** – May 6 – May 17

**Final Exams 1st Block** – Friday, May 31 \*\*Change

**Final Exams 2nd Block** – Monday, June 3 \*\*Change

**Final Exams MakeUp Day 1st & 2nd block** – Tuesday, June 4 \*\*Change

**Final Exams 3rd & 4th Block** – June 5 & June 6

**Final Exam Make-Up Exams** – Friday, June 7

**Graduation** – Saturday, June 8th @ 4:00 pm

**President’s Report** – Angel Canafax

Angel reported that it is time to form the Nominating Committee. The PTSO is in need of President Candidates as Angel is at the end of her term. Let Angel know if you will return in your current position or want to move on to another role.

**The next meeting was scheduled for Monday, February 11th in the Media Center but will need to be rescheduled per Administration Request.**

**Committees**

**Communications** – Megan Caplice by Angel Canafax

Meghan asked for a status of the student survey data. Communications would like to have the PTSO meeting minutes posted promptly so that parents have access to the information. It was discussed that a Key Points/Announcement on the PTSO website could meet this need.

**Fundraising**  – #AKPTSOrai$ingdough

$2100 was raised during the Early/Late Release fundraiser - $1700 via the Early Release fundraiser and $346 with Late Arrival fundraiser. Online fundraising is slowing down but continues (~$2000 in last 60 days). The committee is following up on Matching Gifts.

**Hospitality** – Tori Collins

Holiday luncheon was a success. Hospitality will exceed budget this year as budget did not accurately factor in size of staff, staff cake days, and unplanned events. The committee will work with the Treasurer to address the budget issue in next year’s budget. The committee is meeting on 1/31 to plan next semester Staff meeting grab ‘n go snacks and Teacher Appreciation Week.

**Scholarship** – Angela Kennedy

Materials for the application process go out this week. Discussed how to handle the PTO membership requirement. It was decided that student eligibility will be tied to current PTO membership (doesn’t matter when paid) or contribution to the Capital Campaign.

**SLT** – Kisha Meekins

Main focus this month is on the College, Career and Wellness Fair. A new process will be used to provide class credit in a fair organized manner. The SLT also discussed the issue with snack time in the 90 minute 2nd block due to problems with students bringing in lunch-size snacks that create pest problems in classrooms.

**Website**

Ms. Morgan reported that the AK website is being revamped as the district is coming out with a new website design and moving the platform to canvas. The PTSO will need to assess our website accordingly. Angel mentioned that the PTSO website will be updated with new Capital Campaign numbers.

**WinterFest**

On Thursday, January 31. Plans are in place. There was discussion of whether the PTSO should have a booth at the event.

Meeting was adjourned at 6:45 PM.